

3 August 2007



**CITY COUNCIL  
COMMITTEE REPORT**

**TO: Emergency Service Committee**

**FR: Warren F. Brinkman, Emergency Service Manager, City of Kenora Fire and Emergency Services**

**RE: Fire Station feasibility at Operations Centre**

**BACKGROUND: Council met at the Operations Centre at 3:00 p.m. on the 23<sup>rd</sup> of July 2007 for the purpose of reviewing the Fire Station Options as presented below. Present at this meeting was Mayor Compton, Councilors McMillan, Poirier, Cuthbert, Van Wallegem, McCann and Drinkwalter. Also in attendance were Manager Rick Perchuk, Chief Building Official Kevin Robertson, Assistant Building Official John Nabb, and Firefighters Martin, McLeod and Ralko.**

- **Option A: Reconfigure undeveloped 4000 square feet to accommodate Fire Station Operations/Administration. Relocate public works fleet in existing Public Works garage to accommodate Fire Apparatus Floor.**
- **Option B: Reconfigure entire easterly portion of Public Works garage to accommodate Fire Station Operations/Administration/Apparatus Floor.**
- **Option C: Reconfigure lunchroom located on the 2<sup>nd</sup> floor of the City of Kenora Operations Centre to accommodate Fire Station Operations/Administration. Construct three walls in front of this area to accommodate Fire Apparatus Floor.**
- **Option D: Add three walls to easterly portion of the Public Works Garage to accommodate Fire Station Operations/Administration/Apparatus Floor.**
- **Option E: Construct a standalone Fire Station on City owned property located east of the Operations Centre.**

**At the conclusion of this meeting/tour and review of the above options it was the general recommendation that the City of Kenora Fire and Emergency Services engage David Nelson of Nelson Architecture Inc. with a view to initiating a process whereby a comprehensive analysis of the options as presented could be undertaken.**

**Budget: There is no budget for this analysis. Notwithstanding Fire Station reserve balances at the end of 2006 are as follows: Kenora-\$706,467.00; Keewatin-\$47,514.00. These balances do not reflect the 2007 budgeted appropriations to reserve of \$37,500.00 and \$6250.00 respectively.**

**COMMUNICATION PLAN/Notice By-law Requirements:**

**Notice under By-law 14-2003 to amend 2007 Budget, Municipal Memo, Portal, Media**

**RECOMMENDATION: That Council hereby engages Nelson Architecture Inc. for the amount of \$6100.00 plus applicable taxes to perform an analysis of the options as presented within the fire station feasibility report; and**

**That Council authorizes an offsetting appropriation from the Kenora Fire Station Reserve to fund the costs related to this analysis; and**

**That in accordance with Notice By-law Number 14-2003, public notice is hereby given that Council intends to amend the 2007 Budget for this purpose at its August 13<sup>th</sup> meeting; and further**

**That Council gives three readings to a By-Law to amend the Operating Budget to authorize an appropriation from the Kenora Fire Station Reserve for this purpose.**

